THIS IS A COMPETITIVE CLASS POSITION. THE INDIVIDUAL SELECTED TO FILL THIS VACANCY WILL BE GIVEN A PROVISIONAL APPOINTMENT AND WILL BE REQUIRED TO PARTICIPATE IN THE NEXT CIVIL SERVICE EXAMINATION FOR THIS TITLE.

CURRENT VACANCY

POSTING DATES: July 13, 2021 THROUGH: July 26, 2021

JOB TITLE: GIS (Geographical Information Systems) Coordinator
SALARY RANGE: $78,492 to $103,492 / Annually
DEPARTMENT/BUREAU: Information Technology / Administration

TYPICAL WORK ACTIVITIES:

Coordinates the City's Enterprise GIS Program;
Manages relationships with departmental staff;
Meets with City departments to determine their spatial information needs, identifies necessary funding to achieve those needs, and coordinates actions necessary to ensure those needs are met;
Mentors GIS staff in departments. Serves as a thought leader and technology evangelist;
Directly manages projects in the IT department where GIS is the primary focus;
Works closely with server, database, security, client services, and other functional teams in the IT Department;
Manages the software lifecycle for custom applications. Manages the City's GIS Portal, GIS data, and GIS application portfolio;
Maintains an active knowledge of Esri Local Government Solutions and capabilities of the ArcGIS Platform.
Serves as a solutions architect and proposes solutions to meet business needs. Deploys, customizes, and maintains solutions;
Monitors industry trends and aligns organizational strategy;
Develops and maintains web services to support enterprise application development;
Participates in data governance and data risk classification activities;
Manages GIS licensing to achieve optimal balance of cost containment and functionality;
Serves as the City's representative for GIS. Maintains and advances relationships with State and County GIS staff.
May serve on various state or regional boards;
Coordinates and/or delivers formal training opportunities and provides technical assistance to Citywide GIS staff.

MINIMUM QUALIFICATIONS:

I. Master's Degree in a GIS related field such as Geography, City Planning, Civil Engineering, or Information Services **PLUS** three (3) years of experience coordinating and managing an enterprise-wide GIS program;

OR

II. Bachelor's Degree in a GIS related field such as Geography, City Planning, Civil Engineering, or Information Services **PLUS** five (5) years of experience as described in I.

DEADLINE FOR APPLICATION IS AT 5:00 PM ON Monday, July 26, 2021. APPLICATION WILL BE ACCEPTED THROUGH THAT DATE IN ROOM 103A, CITY HALL. PLEASE **BE CERTAIN THAT YOUR APPLICATION IS COMPLETE** AND DESCRIBES ALL RELEVANT EXPERIENCE. APPLICATIONS WILL BE REVIEWED BASED UPON THE INFORMATION SUPPLIED. Resumes may accompany but will not be accepted in place of a City of Rochester employment application. Applications may be obtained at City Hall, on the City's website: www.cityofrochester.gov, or by sending a self-addressed, stamped envelope to Human Resource Management, City Hall, 30 Church Street, Room 103A, Rochester, NY 14614.

Application must be received or post marked by the final filing date, otherwise this application will be rejected.

Thomas Miller, Principal Staff Assistant

EEO/Americans with Disabilities Act Employer